

**GURU GOBIND SINGH MEDICAL COLLEGE & HOSPITAL,
FARIDKOT - 151203**



Tender No. GGSMCH/MEDICAL GASES/2015/3 due on 26.3.2015

**TENDER DOCUMENT FOR PROCUREMENT OF
CYLINDERS & RE-FILLING OF MEDICAL GASES**

IMPORTANT INSTRUCTIONS

1. All the instructions contained in the Tender Form are important and require to be complied with.
2. Please ensure that Technical Bid, Price Bid and Earnest Money Deposit (EMD) is submitted in the office of the Principal, Guru Gobind Singh Medical College & Hospital, Faridkot on or before the last date & time of receipt of tender.
3. The Earnest Money Deposit (EMD) @ 2% of the quoted amount is acceptable only in the form of Demand Draft in favour of Principal, Guru Gobind Singh Medical College & Hospital, Faridkot, from any commercial/nationalized bank, payable at Faridkot. The Earnest money in any other form will not be accepted and the tender shall be rejected straightway.

CHECK LIST DULY FILLED IN TO BE ATTACHED WITH THE TENDER

1.	Whether the Earnest Money Deposit (EMD) @ 2% of the quoted amount in the form of Demand Draft from any commercial/nationalized bank, drawn in the name of Principal, Guru Gobind Singh Medical College & Hospital, Faridkot has been submitted?	Yes/No
2.	Whether the Technical bid and Price bid with EMD have been submitted?	Yes/No
3.	Whether Bidder's Profile along with enclosures as per Annexure – VI has been submitted?	Yes/No
4.	Whether a DD for Rs.2000/- on account of Tender Fee in the name of Principal, Guru Gobind Singh Medical College & Hospital, Faridkot has been submitted?	Yes/No
5.	Whether an affidavit on the non-judicial stamp paper, duly attested by the Executive Magistrate/Notary, regarding non-black listing/ non-prosecution of firm has been submitted?	Yes/No

6.	Whether each page of the tender document and other enclosures as well as cutting(s)/ overwriting(s) have been signed/ initialed by the tenderer and also the forwarding letter duly signed by the authorized signatory, has been submitted?	Yes/No
7.	Details of registration as Company / Shop / Establishment attached.	Yes/No
8.	In case of Authorized Supplier/Agency, the Authorization Certificate as per the Format given at Annexure-‘V’ is attached.	Yes/No
9.	Copy of Certificate of Registration for service Tax/TIN/TAN/PAN attached.	Yes/No
10.	A certificate from C.A. regarding Annual Turnover of at least Rs.20.00 lacs with Balance Sheet for the last 3 (three) financial years i.e. 2011-12, 2012-13 & 2013-14 attached.	Yes/No
11.	Copy of the IT Returns for three financial years, 2011-12, 2012-13 & 2013-2014 attached.	Yes/No
12.	ISI/ISO/CE Certificate regarding Standard of Quality attached.	Yes/No

Note: Non compliance to any of the above conditions will render the offer/ tender to be rejected out-rightly and Price bid of the firm will not be opened.

Place: _____

Signature of Tenderer: _____

Dated: _____

Full name of the Tenderer: _____

Address: _____

GURU GOBIND SINGH MEDICAL COLLEGE & HOSPITAL, FARIDKOT

**TENDER DOCUMENT FOR PROCUREMENT OF
CYLINDERS & RE-FILLING OF MEDICAL GASES**

INSTRUCTIONS/ GUIDELINES TO THE TENDERERS

1. Attach a copy of the tender notice (**Annexure-I**).
2. Attach an affidavit regarding Non-Black listing as per proforma given at **Annexure-II** duly attested by an Executive Magistrate or a Notary Public, along with technical bid proforma at **Annexure-III**.
3. Attach a signed copy of the terms and conditions (**Annexure-IV**).

In addition to this, following documents are to be attached with Technical Bid:-

- i) A Demand Draft for Rs.2000/- on account of **Tender Fee** in the name of Principal, Guru Gobind Singh Medical College & Hospital, Faridkot.
 - ii) Details of registration as Company / Shop / Establishment.
 - iii) In case of Authorized Supplier/Agency, the **Authorization Certificate** as per the Format given at **Annexure-‘V’**.
 - iv) **Bidder’s Profile** along with enclosures as per **Annexure – ‘VI’**
 - v) Copy of Certificate of Registration for service Tax/TIN/TAN/PAN.
 - vi) A certificate from C.A. regarding Annual Turnover with Balance Sheet for the last 3 (three) financial years i.e. 2011-12, 2012-13 & 2013-14.
 - vii) Copy of the IT Returns for three financial years, 2011-12, 2012-13 & 2013-2014.
 - viii) ISI/ISO/CE Certificate regarding Standard of Quality.
4. Price should be quoted only in proforma at **Annexure-‘VII’**.
 5. Please ensure that Technical Bid, Price Bid and Earnest Money Deposit (EMD) are submitted in three separate envelopes and these should be put in an outer envelope, super-scribing, as **“TENDER DOCUMENT FOR SUPPLY OF CYLINDERS & RE-FILLING OF MEDICAL GASES”**, due on 26.3.2015 at 2:00 PM:-
 - (a) Earnest Money Deposit (**EMD**) @ 2% of quoted amount in **envelope No.1**
 - (b) **Technical Bid** i.e. Annexures I, II, III, IV, V & VI with other documents as indicated in Clause 3 above, in **envelope No.2**
 - (c) **Price Bid** duly filled (Annexure-VII) in **envelope No.3**.

Note: Name of the firm, e-mail ID and Mobile Number must be indicated on the outer envelope.

6. The last date and time for receipt of tenders is 26.03.2015 at 2:00 P.M. Tenders which are received after 2:00 P.M., on the due date shall not be considered. The tender shall be opened on the same day i.e. 26.03.2015 at 03:00 PM.

7. The date & time for opening of Price bids of technically qualified bidders will be intimated later on.
8. Unsealed tender (s) will be rejected.
9. In the event of the date of receipt or opening of tender being declared a holiday for the Guru Gobind Singh Medical College & Hospital, Faridkot, the last date of receipt/opening of the tender shall be the next working day at the same time and venue. **The Price Bid shall be opened only in respect of those individual/ firms, who technically qualify. EMD will be opened with Price Bid.**
10. The Earnest Money Deposit @ 2% of the quoted amount is acceptable in the form of Demand Draft in favour of Principal, Guru Gobind Singh Medical College & Hospital, Faridkot, from any commercial/nationalized bank, payable at Faridkot. The Earnest money in any other form will not be accepted and the tender shall be rejected straightway.
11. Tenders without earnest money or short of it or not in the form specified above will not be entertained and shall be rejected straightway.
12. Offer in the Price Bid should be mentioned both in figures as well as in words and offer should be preferably typed or written in neat/ legible hand.
13. No tenderer shall be exempted from furnishing Earnest Money Deposit (EMD) under any circumstances.
14. EMDs of unsuccessful tenderer(s) will be discharged after the allotment of Contract.
15. Earnest Money/ Security Deposit and/or any other sum of the tenderer(s) lying with the Guru Gobind Singh Medical College & Hospital, Faridkot in connection with any other tender/case shall not be considered against this tender.
16. The tenderer should keep his/her offer valid for acceptance for a period of six months from the date of opening of price bid. (In case, the Tenderer is unable to keep his/her offer open for the above said period, his/her tender shall be treated as invalid.)
17. The tenderer will be responsible to ensure that the tender is received on or before the due date and time in the office of the Principal, Guru Gobind Singh Medical College & Hospital, Faridkot.
18. Each page of the tender document should be signed in full by the tenderer(s) and should bear the rubber stamp/seal of the firm affixed/ scanned, if applicable, on each page. Any cutting(s)/overwriting(s) etc. should also be initialed. In case of any infringement of these conditions, the tender is liable to be rejected.
19. Any conditional, telegraphic tenders, fax tenders, tenders without earnest money, and not in the prescribed form or in any deviation from the terms and conditions of the tender notice shall not be entertained and rejected outrightly.

20. The Contract for supply of Cylinders and re-filling of medical gases shall be awarded initially for a period of one year which is extendable up to another one year subject to satisfactory performance of the firm and timely supply of the material and fulfillment of all terms and conditions.
21. The tenderer(s) shall be at liberty to be present, in person or through their authorized representative(s) at the time of opening of the tender as specified in the Tender Notice. In case the authorized representatives are to be present, they must furnish the authority letter from the tenderer, on whose behalf they are representing otherwise they will not be allowed to participate in the process of opening of tender.
22. The date & time for opening of Price bids of technically qualified bidders will be intimated later on.
23. In case of violation of any of the terms and conditions as mentioned above, EMD/ Security Deposit of the successful tenderer(s) shall be forfeited in full by the Principal & his/ her contract shall be cancelled.
24. Any attempt direct or indirect, to cast influence, negotiation on the part of the tenderer with the official/authority to whom he will submit the tender or the tender accepting official/ authority before the finalization of tenders will render the tenderer liable for rejection.
25. The Principal reserves all the rights to accept or reject any tender without assigning any reason and also to impose/relax any term and condition of the tender.

Annexure-I**GURU GOBIND SINGH MEDICAL COLLEGE & HOSPITAL, FARIDKOT****PURCHASE BRANCH****Tender No. GGSMCH/MEDICAL GASES /2015/3 due on 26.3.2015****TENDER NOTICE**

Sealed tenders are invited for signing **Rate Contract for supply of Cylinders and re-filling of medical gases from manufacturers or their authorized agents/distributors.** The tender document containing detailed terms & conditions may be downloaded from the website of Baba Farid University of Health Sciences, Faridkot (www.bfuhs.ac.in) and Guru Gobind Singh Medical College & Hospital, Faridkot (www.ggsmch.org).

Approx. requirement of Cylinders/Refilling of Medical Gases per year

Sr. No.	Description of Schedule of Requirement	Approximate Cylinders/ Refilling required per year *
1.	Medical Oxygen Cylinder (0.65 Cum)) (A Type)	300
2.	Medical Oxygen Cylinder (1.25 Cum) (B Type)	5500
3.	Medical Oxygen Cylinder (7 Cum)) (D Type)	40
4.	Medical Nitrogen Cylinder (7 Cum)) (D Type)	30
5.	Carbon-Dioxide Cylinder (7 Cum))	10
6.	Carbon-Dioxide Cylinder Small Size	20
7.	Nitrous-Oxide Cylinder Type D (Bulk Cylinder)	170
8.	Nitrous-Oxide Cylinder Type A (Service Cylinder)	350

Fifty (50) Cylinders for Medical Oxygen (1.25 Cum) (B Type) are required against refundable security.

* The quantity may increase /decrease as per actual requirement. Rates should be quoted inclusive of all taxes/repair/spares.

CONDITIONS:-

1. The tenders must reach in the Office of the Principal, Guru Gobind Singh Medical College & Hospital, Faridkot on or before 26.03.2015 upto 2:00 PM along with a DD for Rs.2000/- on account of **Tender Fee** in the name of Principal, Guru Gobind Singh Medical College & Hospital, Faridkot.
2. The tenders will be opened on 26.03.2015 at 3:00 PM in the office of the Principal, Guru Gobind Singh Medical College & Hospital, Faridkot in the presence of intending tenderer(s).
3. The date & time for opening of Price bids of technically qualified bidders will be intimated later on.

4. The Earnest Money Deposit (EMD) @ 2% of the quoted amount shall be deposited along with the tender document in the shape Demand Draft from any of the commercial/nationalized bank in the favour of Principal, Guru Gobind Singh Medical College & Hospital, Faridkot.
5. The Rate Contract shall be awarded to the bidder who will offer the lowest price.
6. The Contract for supply of Cylinders and re-filling of medical gases shall be awarded initially for a period of one year which is extendable up to another one year subject to satisfactory performance of the firm and timely supply of the material and fulfillment of all terms and conditions.
7. The Principal reserves all rights to accept or reject any or all the tenders without assigning any reason.


Principal

Dated: *Faridkot*
Place: *27/2/15*

Annexure-II

(To be submitted in envelop no.2)

(To be furnished on non-judicial stamp paper worth Rs.15/- duly attested by Executive Magistrate or Notary Public).

AFFIDAVIT

I/We _____

partner/sole proprietor (Strike out whichever is not applicable) of (Name & Address of Firm)

_____ do hereby declare and solemnly affirm:-

- a) That the individual/firm/ company is **not debarred or black- listed** by any department of Union/ State Government or any autonomous institute.
- b) That no partner or shareholder, directly or indirectly connected with the applicant, has been debarred or blacklisted by any department of Union Govt./State Govt./Autonomous Institute.
- c) And that the terms and conditions for supply of Cylinders and re-filling of medical gases at GGSMCH, Faridkot, are acceptable to me/us. I/We will abide by them in letter and spirit.

Date:

Place:

DEPONENT

VERIFICATION

I/We do hereby solemnly declare and affirm that the above declarations are true and correct to the best of my/our knowledge and belief. No part of it is false and nothing has been concealed therein.

Date:

Place:

DEPONENT

Annexure-III**TECHNICAL BID PROFORMA**

Sr. No	Particulars	Remarks
1.	Whether the Earnest Money Deposit (EMD) @ 2% of the quoted amount in the form of Demand Draft from any of the commercial/nationalized bank, drawn in the name of Principal, Guru Gobind Singh Medical College & Hospital, Faridkot has been submitted?	Yes/No
2.	Whether the Technical bid and Price bid with EMD have been submitted?	Yes/No
3.	Whether a DD for Rs.2000/- on account of Tender Fee in the name of Principal, Guru Gobind Singh Medical College & Hospital, Faridkot has been submitted?	Yes/No
4.	Whether Bidder's Profile along with enclosures as per Annexure – VI has been submitted?	Yes/No
5.	Whether an affidavit on the non-judicial stamp paper, duly attested by the Executive Magistrate/Notary, regarding non-black listing/ non-prosecution of firm has been submitted?	Yes/No
6.	Whether each page of the tender document and other enclosures as well as cutting(s)/ overwriting(s) have been signed/ initialed by the tenderer and also the forwarding letter duly signed by the authorized signatory, has been submitted?	Yes/No
7.	Details of registration as Company / Shop / Establishment attached.	Yes/No
8.	In case of Authorized Supplier/Agency, the Authorization Certificate as per the Format given at Annexure-'V' is attached.	Yes/No
9.	Copy of Certificate of Registration for service Tax/TIN/TAN/PAN attached.	Yes/No
10.	A certificate from C.A. regarding Annual Turnover of at least Rs.20.00 lacs with Balance Sheet for the last 3 (three) financial years i.e. 2011-12, 2012-13 & 2013-14 attached.	Yes/No
11.	Copy of the IT Returns for three financial years, 2011-12, 2012-13 & 2013-2014 attached.	Yes/No
12.	ISI/ISO/CE Certificate regarding Standard of Quality attached.	Yes/No

Signature

Name: _____

Address: _____

Mobile No. _____

Note: The price bids of only technically qualified firms shall be opened on date and time to be notified in due course of time after the opening of the tenders.

Annexure-IV**TERMS AND CONDITIONS FOR SIGNING RATE CONTRACT
FOR SUPPLY OF CYLINDERS AND RE-FILLING OF MEDICAL GASES****1. SCOPE OF SUPPLY**

The approximate requirement of Cylinders/Refilling of Medical Gases per year will be as follows:-

Sr. No.	Description of Schedule of Requirement	Approximate Cylinders/ Refilling required per year *
1.	Medical Oxygen Cylinder (0.65 Cum)) (A Type)	300
2.	Medical Oxygen Cylinder (1.25 Cum) (B Type)	5500
3.	Medical Oxygen Cylinder (7 Cum)) (D Type)	40
4.	Medical Nitrogen Cylinder (7 Cum)) (D Type)	30
5.	Carbon-Dioxide Cylinder (7 Cum))	10
6.	Carbon-Dioxide Cylinder Small Size	20
7.	Nitrous-Oxide Cylinder Type D (Bulk Cylinder)	170
8.	Nitrous-Oxide Cylinder Type A (Service Cylinder)	350

Fifty (50) Cylinders for Medical Oxygen (1.25 Cum) (B Type) are required against refundable security.

* The quantity may increase /decrease as per actual requirement. Rates should be quoted inclusive of all taxes/repair/spares.

2. ELIGIBILITY

- i) The sole manufacturers of Cylinders/Medical /Gases or their authorized agents/distributors may quote their rates.
- ii) In case of Authorized Supplier/Agency/Distributor, the Authorization Certificate as per the Format given at Annexure-‘V’ should be attached.
- iii) The firm should have been in existence for at-least three years and it should have annual turnover of at least Rs.20,00,000/- (Rupees twenty lacs only).
- iv) The bidder should have past experience for supply and refilling of Medical Gases in Cylinders to three or more reputed Hospitals. At least one Hospital should have the bed capacity of 300 Nos. of beds. Bidder profile with the complete details must be filled in the format given at **Annexure- ‘VI’** by the participating Tenderer for the purpose of Technical Evaluation of bid.

3. CRITERIA OF EVALUATION OF PRICE BID

- i) The Price Bids shall be evaluated on the basis of lowest bid criteria without compromising on the quality of material. Rates of all types of taxes as applicable during the contract period should be quoted clearly. No other document / paper shall be attached to the financial bid.

- ii) **It is MANDATORY for all the tenders to quote rates for all the items.** The Tenderer whose rate on overall basis for all kind of gases are found lowest shall be given preference over other Tenderers. However, if no Tenderer quotes rates for all kind of gases, then only each Gas wise L-1 shall be considered and multiple Annual Rate Contracts shall be determined.

4. **PERIOD OF CONTRACT:**

The Rate Contract will be signed initially for period of one year which can be extended extendable up to another one year subject to satisfactory performance of the firm and timely supply of the material, on the same terms and conditions.

5. **SECURITY DEPOSIT:**

The successful bidder shall be required to deposit a security of an amount equal to 10% of the final bid in the shape of Demand Draft in favour of Principal, Guru Gobind Singh Medical College & Hospital, Faridkot drawn on any commercial/nationalized bank, payable at Faridkot, before signing of this agreement. The EMD will be refunded on receipt of Security Deposit.

6. The Earnest Money Deposit will be refunded to the unsuccessful bidders within three months of the date of award of Rate Contract.
7. Mere issuing of bid document shall not constitute that the bidders are automatically qualified.
8. Even after award of contract, if, information/facts submitted by the bidders are found misleading/incorrect/false etc. Principal GGSMCH, Faridkot, reserves the right to disapprove / terminate the contract without any notice.
9. The tenderer on whom Notification of Award is issued shall have to enter into Contract within 15 Days time from the Date of Notification of Award. The Contract shall be executed on Non-Judicial Stamp Paper worth of Rs. 100/-, cost of which shall be borne by the Tenderer.
10. The Bidder/Agency shall not engage any Sub Contractor or Transfer the Contract to any other person during the concurrency of this Annual Rate Contract.
11. In the event of any breach/violation or contravention of any terms and conditions contained therein by the Bidder/Contractor/Agency, the said Performance Security Deposit will be forfeited.
12. The bidder will provide the required number of Cylinders to GGSMCH Faridkot and will quote their rent in the Price Bid in the Specified Column and these Cylinders are required to be utilized for supply and refilling of Medical Gases during the concurrency of Annual Rate Contract Period on F.O.R. to GGSMCH Faridkot only and the Selected Agency shall not takeout these Empty Cylinders without prior intimation and approval of Competent Authority/Controlling Authority from GGSMCH Faridkot premises on each occasion for refilling.

13. The Medical Grade Oxygen, Nitrous Oxide in cylinders should conform to specification IP2010 (Indian Pharmacopoeia) standards.
14. The delivery of filled cylinders and collection of empty cylinders from GGSMCH Faridkot premises shall be the responsibility of the Tenderer.
15. The bidder should have suitable arrangements for emergency supplies and also round the clock service.
16. The supply will be based on rental type for Oxygen, (1.25 Cum) 'B' Type.
17. Proper steps should be taken from vendor side on cylinders safety, maintenance & arranging safety and operation training for manifold operator.
18. There should be proper color coding for oxygen, nitrous oxide and CO2 cylinders.
19. The cylinders from the bidder side should have PROPER VALVE GUARD with anti-tamper sealing.
20. The cylinders should be checked and tested as per the PESO (PETROLEUM AND SAFETY ORGANIZATION) rules and regulations every five years.
21. It is desirable that the firm should have WHOGMP/DGQA/ISI/BIS Registration certificates with the validity of drug license.
22. Manufacturers should have their own IP (Indian Pharmacopoeia) testing labs at their production facilities.
23. The bidders should check periodically for any microbiological contamination and would provide certificate of the same.
24. The vendor should totally avoid the use of fluorinated and halogenated polymers which have a potential risk of catching fire.
25. Dedicated gas cylinders should be used for medicinal gases. These cylinders are specially treated to fill medical grade gases
26. In case there is leakage of any cylinder due to any defect of cylinder, the supply will not be accepted.
27. The rates quoted should be justified as the lowest quoted for any Govt. or Pvt. Hospital in India. If the price of any item is reduced due to any reason during the currency of the Contract, the Supplier Agency/Contractor will intimate the reduced price immediately and will charge as per the reduced rates.
28. No hike in rates shall be allowed during the currency of the Contract under any circumstances.
29. If the supply is not made within the stipulated period then late delivery charges @2% will be imposed on the total amount of Supply Order up to delay of 30 days and

thereafter @ 4% for another 30 days after which Supply Order will be deemed cancelled & security forfeited and company will be black-listed for future.

30. Tenderer should indemnify GGSMCH Faridkot and give an undertaking stating that if the firm fails to maintain standard laid down for medical gases usage, transportation, refilling, handling and any mishap occurs during medical Gas Supply to GGSMCH Faridkot, the firm will be responsible as per existing laws to bear all the cost and compensate the victims (if any).
31. Rejected supply should be taken back and be replaced by the supplier within the specific period as instructed by the Controlling Department of GGSMCH Faridkot. In case of failure to do so, Principal, GGSMCH reserves the right to dispose off the rejected supply if not lifted from the Hospital Complex of GGSMCH, Faridkot by the Supplier Agency/Contractor within the stipulated period and against the same no payment shall be made to the Supplier Agency/Contractor.
32. The Principal, GGSMCH Faridkot reserves the right to cancel/reject full or any part of the tender without assigning any reason.
33. **ARBITRATION**
 - i) In the event of any dispute or differences arising between the parties with regard to the terms and conditions of the agreement/contract and/or with regard to the breach or interpretation thereof including all rights and liabilities there under on any matter whatsoever touching upon the terms and conditions of the agreement/contract whether in course of or after its termination the parties will settle the same at the first instance by mutual discussions/conciliation which would be conducted by the GGSMCH.
 - ii) In the event the said mutual discussions/conciliation fails, the aggrieved party shall initiate arbitration proceedings for resolution of differences/disputes etc., mentioned above by appointing a sole arbitrator, who shall be the Registrar, BFUHS, Faridkot in which event the said proceeding shall be conducted in accordance with the provisions of the arbitration and conciliation.
 - iii) The venue of such arbitration proceeding shall be at Faridkot and the court in Faridkot alone will have jurisdiction in respect of all proceedings connected there with.

Accepted

(Signature of Tenderer)
With seal and full address

Dated:
Place:

Principal
GGS Medical College & Hospital, Faridkot

Annexure- V

MANUFACTURER'S AUTHORIZATION LETTER
(ON LETTER PAD)

Reference No.....

Dated.....

To

The Principal,
Guru Gobind Singh Medical College & Hospital,
Faridkot

Sub: Tender No. GGSMCH/MEDICAL GASES/2015/3 due on 26.3.2015 for supply of Cylinders and re-filling of medical gases.

We..... an established and reputable Manufacturer of..... having factories at _____ and _____ do hereby agree to supply _____ confirming to the required specification and required quantity to M/s _____ (Bidder) as offered by them to Supply, Install, Test and Commission against the above stated Tender. This is also certified that M/s _____ is our authorized distributor / importer since _____ (month & year should filled), and his performance is satisfactory.

We hereby extend our full guarantee and warranty including ensuring the Supply of Standard Medical Gases on Cylinders till the our Authorized Agency having the Concurrency of the Annual Rate Contract with GGSMCH Faridkot and if he fails to do the same, we shall take appropriate action against him and ensure to supply, providing of Cylinders & refilling of the same as per requirement of GGSMCH Faridkot till the further arrangement done by the Institute (i.e. GGSMCH Faridkot) in approved rates against this invitation for Bid by the above firm and not hike the prices for the same.

Yours faithfully,

(name)

for and on behalf of M/s _____ (Name of manufacturers)

Note: This letter should be signed by a person competent and having authority to sign on behalf of manufacturer, and should be on manufacturer's Letter Head and same will be kept in the Technical Bid Envelope.

Annexure –‘VI’**BIDDER PROFILE****(All relevant supportive documents/copies must be enclosed for Technical Evaluation)****A. General Information:**

- (1) Location of Corporate Headquarters :
 Name of Contact Person responsible for this Annual Rate Contract:
 Designation:
 Telephone Nos of the Agency: Fax Nos.:
 Cell Nos. of Contact Persons:
 Email IDs of Agency/Contact Persons:
- (2) Date and Country of Incorporation :
- (3) No. of Service Facility(S)/Refilling Stations in Punjab
 Location
 Strength
 Area Covered
- (4) Average yearly turnover for last three years:
- (5) Copies of Supply Orders/Annual Rate Contracts showing the Order Values obtained from Hospitals, where the similar nature Medical Gases has been supplied & refilled during last Three Financial Years.

B. References of Major Clients, those you have offered your similar nature services (attach documents in support in below format)

Sr. No.	Customer name with address & contact details	Supply Order No. & Date and Order value (in Rs.)

Signature and Seal of Bidder

Date:

Place:

Annexure- VII

(To be submitted in envelope No.3)

PRICE BID

(To be utilized by the bidders for quoting their prices)

1. No bidder will be permitted to alter or modify their bids after expiry of the deadline for receipt of the bid.
2. The financial Bid will be valid for a period of 180 days from opening of the Financial bids

Sr. No.	Name/Type of Cylinder required	Capacity/ Wt. in Kg.	Unit Price Rate per cylinder including all taxes with repair/spares
1.	Medical Oxygen Cylinder (0.65 Cum) (A Type)	8.2 kg	
2.	Medical Oxygen Cylinder (1.25 um) (B Type)	14.9 kg	
3.	Medical Oxygen Cylinder (7 Cum) (D Type)	51 kg	
4.	Medical Nitrogen Cylinder (7 Cum) (D Type)	30 kg	
5.	Carbon-Dioxide Cylinder (7 Cum)	51 kg	
6.	Carbon-Dioxide Cylinder Small Size	5 kg	
7.	Nitrous-Oxide Cylinder Type D (Bulk Cylinder)	Per Cubic meter	
8.	Nitrous-Oxide Cylinder Type A (Service Cylinder)	Per Cubic meter	

Note: 50 Cylinders for Medical Oxygen (1.25 Cum) (B Type) are required by the Institutions.

Tenders must quote amount of refundable security for one year for 50 Cylinders

Rs. _____ (Rupees.....)

Signature & seal of bidder

Place:

Date :

(This letter along with Earnest Money Deposit be submitted in the ENVELOPE NO.1)

From:

M/s _____

To

Principal
Guru Gobind Singh Medical College & Hospital,
Faridkot -151203.

Sub: Tender for supply of Cylinders and re-filling of medical gases (EMD).

Sir/Madam,

Please find enclosed herewith Earnest Money Deposit (EMD) @ 2% of the quoted amount in shape of Demand Draft No. _____ dated _____ issued by _____ (Name of the Bank) drawn in favour of the Guru Gobind Singh Medical College & Hospital, Faridkot **[PLEASE DON'T MENTION THE AMOUNT]**.

It is certified that all documents/ pages of the tender documents have been signed and are being put in one big envelope containing three separate sealed packets/envelopes. The first envelope contains EMD in the shape of Demand Draft drawn in favour of the Principal, Guru Gobind Singh Medical College & Hospital, Faridkot. The 2nd envelope contains Technical bid along with tender documents complete with its Annexure I, II, III, IV, V & VI. The 3rd envelope contains only Price Bid, which is duly signed. The terms and conditions mentioned in the tender documents are acceptable to me/us.

Thanking you.

Yours faithfully,

(SIGNATURE)

With seal & full address

(This letter along with Technical bid and Tender documents
to be submitted in the ENVELOPE NO.2)

From:

M/s _____

To

The Principal
Guru Gobind Singh Medical College & Hospital,
Faridkot - 151203

**Sub: Tender for supply of Cylinders and re-filling of medical gases (TECHNICAL
BID)**

Sir/Madam,

With reference to your Tender Notice for procurement of **Cylinders and re-filling of medical gases**, we enclose herewith our **Technical Bid** duly filled, along with tender documents Annexures I, II, III, IV, V & VI.

It is certified that all documents /pages of the tender documents have been signed and are being put in one big envelope containing three separate sealed packets/ envelopes. The first envelope contains EMD in the shape of Demand draft drawn in favour of the Principal, Guru Gobind Singh Medical College & Hospital. The 2nd envelope contain Technical Bid along with tender documents complete with its annexure I, II, III, IV, V & VI. The 3rd envelope contains only Price Bid, which is duly signed. The term and conditions mentioned in the tender documents are acceptable to me/us.

Thanking you.

Yours faithfully,

(Signature)

With seal and full address.

Enclosed:

1. Tender Notice.
2. Affidavit.
3. Annexure I, II, III, IV, V & VI duly signed
4. Any other document.

(This letter along with Price Bid be submitted in the ENVELOPE NO. 3)

From:

M/s _____

To

The Principal
Guru Gobind Singh Medical college
Faridkot - 151203

Sub: **Tender for supply of Cylinders and re-filling of medical gases (PRICE BID)**

Sir/Madam

Please find enclosed herewith **Price Bid** duly filled and signed for **Cylinders and re-filling of medical gases**.

Thanking you.

Your faithfully,

(Signature)
With seal and full address

Enclosed:

Price Bid (Annexure VII)